

**Introductory Tax Training Day  
Cadets and Graduates  
2010 - Agenda  
Jo-anne Hotston FCA**

**8.45am to 10.30am**

Types of taxpayers  
Preparing income tax returns - assessable income, allowable deductions

*Morning tea 10.30am – 10.45am*

**10.45am to 1.00pm**

Non commercial losses  
Uniform Capital Allowances  
Substantiation

*Lunch 1.00pm – 2.00pm*

**2.00pm to 3.15pm**

Capital Gains tax  
Tax rates – income tax and state taxes

*Afternoon tea 3.15pm – 3.30pm*

**3.30pm to 5.00pm**

Imputation and franked dividends  
Loans made by private companies  
GST overview